

Transport and Trips away with Junior Rowers

Transport to and from Rowing:

The club should be clear about its policy for the collection of children and young people at rowing. This should depend on the age of the Junior rower, and on the location and time of the session. It should be made clear to parents that it is not the club's responsibility to transport children to or from training.

The club needs to be clear about whose responsibility it is to look after children on the shore while others are rowing. Children under 14 should not be left unattended, and written permission should be obtained from parents/guardians if 14 -16 year olds are to be allowed to wait in small groups. No Junior rower should be left alone.

Late collection of children:

- Parents should have a coordinator/coach/volunteer contact number in case they are delayed for any reason, and be clear that they need to ring or text.
- Parents should provide an alternative number if they are not available on their usual number.
- **Coach/volunteers should:**
 - Attempt to contact the parent/carer on their contact number
 - Use the alternative number if necessary
 - Wait with the young person at the club, with other volunteers or parents present if at all possible.
 - Remind parents/carers of the policy relating to late collection
- **Coach/volunteers should not:**
 - Take the child home or to any other location
 - Send the child home with another person without permission from the parent or carer.
 - Ask the child to wait in the boat shed or in a car with them alone.

Transport to events and regattas

- The club should not arrange for Parents to transport other children to events away from the club. If it does:
 - Parental permission is needed from the other passengers
 - A declaration form needs to be filled in by the driver (Form F below)
 - A club official needs to see up to date Driving licence, Car registration, MOT and Insurance documents.
 - No driver should take a child to an event alone, unless the child is his/hers.

Longer trips away

Any adult in a regulated activity (weekly, four or more times in a week, or overnight) needs an enhanced CRB check. This also applies to drivers of mini buses etc.

Cornish Pilot Gig Association SPC Policy Guidelines

Form F: Declaration of driver transporting Junior rowers

I have shown my Private vehicle registration form and Full Driving licence to a member

of the Executive committee of _____ Club.

Signature of Committee member: _____ Date: _____

Role of Committee member: _____

I have informed the insurance company of my intention to transport club members on behalf of the club. I have stated that if requires I would be claiming expenses in connection with this additional use.

I have extended the policy and paid any additional premium as required by the insurance company.

Name of insurance company: _____

My vehicle is roadworthy and complies with all current traffic legislation.

Insurance expiry date: _____

MOT expiry date: _____

Road Tax expiry date: _____

Driving Licence number: _____

Car model and make: _____

I am aware that it is not good practice to give transportation to individual children / young people if on their own.

I declare that the information stated here is correct and that I will inform the club of any change.

Signed: _____

Print name: _____ Date: _____